Minutes of the 10 SND@LHC Institute Board
(Zoom, 20 October 2021)

Present:
M. Bogomilov (Sofia, Bulgaria), A. Di Crescenzo (Napoli, Italy), A. Pastore (Bari, Italy), M. Komatsu (Nagoya, Japan also representing S.Ogawa Toho, Japan), C. S. Yoon (GNU+Associates, Korea), M.A. Guler (METU Ankara, Turkey), O. Ruchayskyi (NBI, Denmark), T. Shchedrina (P.N. Lebedev Institute of Physics, Russia), E. van Herwijnen (MISiS, Russia, also representing A. Golutvin (ICL, UK)), T. Roganova (Skobeltsyn Institute of Nuclear Physics, Russia), T. Ruf (CERN, Switzerland), L. Shchutska (EPFL, Switzerland), M. Campanelli (UCL, United Kingdom), N. Polukhina (Chairperson), G. De Lellis (Spokesperson), W. Funk (Resource Coordinator)

Invited:
L. Soraya Pommepuy, A. Vignes-Magno (CERN)

Excused:
R. Jacobsson (Technical Coordinator), H. Lacker (Berlin, Germany), M. Dallavalle (Bologna, Italy), R. Wanke (Mainz, Germany), C. Betancourt (UZH, Switzerland), N. Leonardo (LIP, Portugal), K.Y. Lee (GNU, Korea), A. Boiarskyi (Leiden, The Netherlands)

1. Minutes of the previous meeting
The minutes of the IB meeting of 13 October 2021 were approved.

2. News from the Spokesperson
The attendance to the last Collaboration meeting was too low. All group leaders should participate and encourage their members to also participate.

3. Election of the third Editorial Board member
After the third round of voting, M. Guler obtained the highest number of votes, although this was not the majority. The IB Chairperson proposed that the IB should vote to accept him as the third member of the Editorial Board.
The voting members present at the meeting (14, a majority of the full IB; M. Campanelli did not participate in the vote) voted unanimously in favour of this proposal.

4. Next meeting
The next IB meeting will take place during the next Collaboration Meeting.

There being no further business, the Chairperson closed the meeting.

N. Polukhina